



*Auburn Primary School  
Auburn Parents' Association  
Class Representatives 2009*

Do you enjoy meeting and collaborating with others in your school community? Can you enthusiastically encourage others to work for the benefit of the school? Are you able to organise resources, people and activities for others to benefit from and enjoy? If you have answered yes to all of these questions, a Class Representative role at Auburn Primary School awaits you in 2009!

What does a Class Rep do?

The primary role of the Class Rep is to provide a liaison point for teachers and families with organising resources, events, information or assistance. The Class Rep role is often shared amongst 2-3 parents/carers to distribute the activities and to make it even more fun.

The work generally involves the following:

- Regular contact with the teacher/s to ensure they have sufficient resources, class helpers (if required), parent/carer help on excursions and assistance with school events (particularly in the junior levels)
- Organising 2-3 class events during the year to encourage social opportunities. These range from morning or afternoon teas during the school day to weekend picnics for families and dinners for parents/carers
- Monitoring community needs within the class so that resources such as Tuckerbox or other APA assistance can be provided to families in need
- Motivating and encouraging other parents/carers to participate in social, fundraising and community events
- Garnering support and assistance from parents/carers for major fundraising activities
- Regular participation in APA Committee meetings to ensure all parent/carer views are provided back to the Committee and APA information is disseminated to families
- Assisting in specific roles at APA events such as whole-school picnics, Meal Deal Days, Staff Lunch, Prep Orientation, Buddy Family, Grandparent and Special Friends Day (to name a few!)
- Organising birthday, special event and Christmas presents for teachers
- Receiving specific feedback from parents/carers about APA events/activities and passing these on to the appropriate Committee member/s.



Please write your name below if you will be a Class Representative in 2009 and return to the School Office.

Class Representative Name:

Student Name:

Class:

Thanks in advance

APA Committee – Amy Kelly, Sally Cain, Nikki Harkin, Tracy McCabe, Neil Price, Michelle Sfameni, Lisa Williams,